

Deep Cleaning schedule – Following school closure / Confirmed COVID-19 case (opportunity to have a thorough clean whilst school is closed to all individuals)

24th Aug 2020 onwards

This timetable serves as a structure to support a thorough cleanse of your school – it is not a mandatory schedule but is there to guide as appropriate. No school has had a confirmed coronavirus case. We also know that the COVID-19 is transmitted through respiratory droplets rather than being passed on as a result of touching surfaces or cloths etc. Current evidence suggests that coronavirus may remain viable for hours to days on surfaces so the longer a school remains undisturbed the less active the virus becomes. With this in mind we recommend not going back into the **affected area of** the school for at least 72 hours before any cleaning is done.

<p>Advice from H&S and Wellbeing: PPE should be worn when cleaning following closure/confirmed COVID-19 case Use disposable cloths or paper roll and disposable mop heads, to clean and disinfect all hard surfaces or floor or chairs or door handles and sanitary fittings in the room. If surfaces are dirty, they should be cleaned using detergent or soap and water prior to disinfection then following one of the two options below: 1. Use either a combined detergent disinfectant solution at a dilution of 1000 parts per million available chlorine or 2. A household detergent followed by disinfection (1000 ppm av.cl.). Follow manufacturer's instructions for dilution, application and contact times for all detergents and disinfectants. NB. If an alternative disinfectant is used within the organisation, this should be checked and ensure that it is effective against enveloped viruses, update COSHH accordingly.</p>		
Location	Description	Action
Entrances, hallways and corridors.	Whilst these areas see a lot of traffic, a symptomatic individual passing through one of these areas would not widely contaminate it unless bodily fluid present.	<ul style="list-style-type: none"> • Sweep or vacuum floors • Mop floors where appropriate • Clean entrance door glass and reception hatch/opening • Disinfect door handles, switches and door openers • Disinfect surface areas that individuals may have touched

Classrooms	Classrooms entertain many individuals and would be most likely to contain contaminated surfaces if infected people have been in the school	<ul style="list-style-type: none"> • Empty bins. • Clean white boards. • Vacuum all areas. • Wet mop tiled floors. • Clean glass in doors and partitions. • Clean down sink areas and surrounds and follow with disinfectant wipe/solution • Clean door handles with disinfectant wipe/solution • Clean down white goods and microwave • Damp clean desk and table tops and follow with disinfectant wipe/solution • Damp clean chairs • Clean door surfaces
	Description	<ul style="list-style-type: none"> • Action
Offices, library, training room and resources rooms	These are high traffic areas as well as susceptible to bacteria and germs and require regular disinfecting.	<ul style="list-style-type: none"> • Empty bins. • Clean white boards. • Vacuum all areas. • Wet mop tiled floors. • Clean glass in doors and partitions. • Clean down sink areas and surrounds and follow with disinfectant wipe/solution • Clean door handles with disinfectant wipe/solution • Damp clean desk and table tops and follow with disinfectant wipe/solution • Damp clean chairs • Clean door surfaces • Damp clean furniture surfaces and window sills.
Toilets showers and changing rooms	These are high traffic areas as well as susceptible to bacteria and germs and require regular disinfecting.	<ul style="list-style-type: none"> • Empty bins. • Thoroughly clean and disinfect toilets and urinals. • Thoroughly clean and disinfect shower rooms and changing rooms. • Disinfectant and restock dispensers. • Clean mirrors. • Clean sinks and follow with disinfectant wipe/solution. • Dry mop floors and follow by wet mopping with disinfectant • Wipe door handles with disinfectant wipe/solution • Damp clean and wipe cubicle partitions thoroughly. • Dust walls and ceiling vents.

Food preparation, staffroom and lunch areas	These are high traffic areas where food is eaten and as such require regular disinfecting.	<ul style="list-style-type: none"> • Clean table tops and follow with disinfectant wipe/solution. • Empty bins. • Dry mop floors and follow by wet mopping floors with disinfectant wipe/solution. • Vacuum carpets and mats. • Disinfect drinking fountains. • Clean sinks and follow with disinfectant wipe/solution • Wipe down surfaces with disinfectant wipes/solution • Wipe door handles with disinfectant wipe/solution
Gym, hall and sports hall	These are high traffic areas as well as susceptible to bacteria and germs and require regular disinfecting.	<ul style="list-style-type: none"> • Empty bins. • Dry mop floors and follow by wet mopping floors with disinfectant wipe/solution. • Clean glass in doors and partitions. • Vacuum high traffic carpeted areas. • Dust furniture. • Wipe down surfaces with disinfectant wipes/solution • Wipe door handles with disinfectant wipe/solution
COSHH	Cleaning products	<ul style="list-style-type: none"> • Ensure new data sheets for any new products are read and understood and safe to use • Ensure COSHH register is updated accordingly