

25<sup>th</sup> September 2020

FAO All Staff of Bradgate Education Partnership



Dear All

### Re: Update from the Central Team

As we move into week six of this Autumn Term, I'd like to thank you all for doing such an amazing job. Our schools remaining open is purely down to all staff being vigilant and supporting your Head Teacher in managing your site and supporting the communities with the additional controls in place; this has been fantastic.

### Corona Virus

In light of the government announcements this week, we have reviewed the new information and want to make you aware of the below:

#### Face Visors

Our advice to staff from **Monday 28<sup>th</sup> September 2020**, is that face visors can be worn at any point within the workplace and this is extended to all staff. If you wish to have access to a visor, please contact your Head Teacher in the first instance.

#### Meetings & Visitors

Schools will continue to only receive essential visitors. Where visitors are attending the school site they will be asked to wear a mask when moving in/out and around the school.

#### October Half Term & Abroad Holidays

We want all staff to ensure that they take a break at half term and have time to relax in readiness for the run up to Christmas. We will need all staff to be back at work as usual on the 26<sup>th</sup> October 2020, our position on holidays during October Half Term is as follows:

- 'Staycations' will be supported by the Trust.
- Abroad holidays **not on the quarantine list** will be permitted and should they be added to the quarantine list whilst staff members are abroad then the Trust will support the period of quarantine. Each individual circumstance will need to be discussed with the Head Teacher as to whether this will be a paid or unpaid absence. Staff book and travel on holiday at their own risk.
- Abroad holidays that are booked that **go onto the quarantine list prior to travel** will not be permitted or supported by the Trust in any capacity. Staff book and travel on holiday at their own risk.
- Abroad holidays **already on the quarantine list** will not be permitted or supported by the Trust in any capacity.

### Flu Clinics

We are providing staff with the opportunity to take up a flu jab paid for by the Trust, we have decided to run two clinics during the half term period and two clinics after the half term period. The clinics will run as follows:

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Company Number: 08168237 – An exempt charity

Registered Address – Trust Offices | Wreake Valley Academy | Parkstone Road | Syston | Leicester | LE7 1LY  
TEL | 0116 478 3426 | Email | [info@bepschools.org](mailto:info@bepschools.org)

- 22<sup>nd</sup> October 2020 – 12pm-4pm at The Roundhill Academy
- 23<sup>rd</sup> October 2020 – 8.30am-12:30pm at Stafford Leys Primary School
- 28<sup>th</sup> October 2020 – 9am-1pm at Swallowdale Primary School
- 3<sup>rd</sup> November 2020 – 1pm-5pm at the Trust Offices

Two clinics (22<sup>nd</sup> & 23<sup>rd</sup> October) are being run during October half term to reduce footfall at school sites during term time. Strict health and safety and hygiene measures will be in place when attending the flu clinics.

**Flu vaccinations will be allocated on a first come first serve basis.** To book an appointment to receive a flu vaccination please:

- Email – [info@bepschools.org](mailto:info@bepschools.org)
- Provide **up to three timeslots** that you are available to attend the clinic – please ensure you **speak with your Head Teacher** in the first instance if you wish to attend a flu clinic taking place during term time so that appropriate arrangements can be made to release you from your duties.

The flu vaccination cannot be administered to the following groups

- Anyone who has had a confirmed anaphylactic reaction to a previous flu vaccination or an allergic reaction to any component of the vaccine (including neomycin).
- Anyone with an allergy to chicken or egg products.
- Anyone that is pregnant or trying for a baby.
- Anyone that is aged 65 or over.
- Anyone who on the day has a fever or is ill.

Anyone who is over the age of 65 or pregnant must contact their own GP for their flu vaccination for medical reasons.

Should the demand for flu vaccinations go above the amount that can be administered during the time slots we have booked above, we will look to put on a further clinic and details will be provided nearer the time.

Should you have any queries in relation to the content of this letter please do not hesitate to contact me.

Yours Sincerely



**Dean Pomeroy**  
**Director of Education**